

# Kentucky Bicycle and Bikeway Commission



## Agenda KBBC Video Conference Regular Meeting with Notes

July 9, 2013 at 9:30am EST (8:30am CST)- 11:30am EST (10:30am CST)

Kentucky Transportation Cabinet Central Office/ Frankfort	Lynn Soporowski ( <b>KYTC</b> ), Troy Hearn ( <b>KYTC</b> ), and Randy Thomas ( <b>KBBC</b> )
Kentucky Transportation Cabinet District 3 Office / Bowling Green	Jeff Moore ( <b>KYTC</b> ) and Helen Siewers ( <b>KBBC</b> )
Kentucky Transportation Cabinet District 6 Office / Covington	Jason Ramler ( <b>KBBC</b> ), James Fausz ( <b>NKADD</b> ), Carol Ramler ( <b>KYTC</b> ), Danny Menetrey ( <b>KYTC</b> )
Stites and Harbison Office / Lexington	Bill Gorton ( <b>KBBC Chairperson</b> ), Michael West ( <b>KYOAG</b> )
Kentucky Transportation Cabinet District 5 Office / Louisville	Katie McBride ( <b>KBBC Treasurer</b> )

### Agenda Items:

- ✓ Introductions and greetings (Bill).
- ✓ Review of previous meeting notes (Bill)
- ✓ Treasurers report (Katie)
- ✓ Election of new chairperson (all KBBC)
- ✓ Buffalo Trace ADD program request for changing scope of project and use of remaining 2010 Paula Nye grant funds (\$7,232.79). See attached document with project request updates. (Jason)
- ✓ Fayette County Schools request to purchase a trailer for the programs with kids. This would be in partnership with the Central KY YMCA. (Bill)
- ✓ Update on Paula Nye Grant reporting (Troy)
- ✓ The League of American Bicyclists list of recommendations for improving bicycling in Kentucky. Possibly updating the KBBC's recommendation document to the Transportation Secretary to include some or all of these items. (Jason)

- ✓ Further development of the USBR routes in Kentucky. The current USBR routes in KY (other than USBR 76) are USBR 25, 23, and 21 (ACA has this listed as a possible link to TN and is currently a corridor). (Jason)
  - a. Corridors are not routes, but 50-mile wide areas where routes may be developed, linking key destinations, urban centers that take into account the natural landscape. Corridors can be added, removed, or shifted by states as opportunities and interest develops.
  - b. Preview the steps involved with the USBR routes being designated as official routes through AASHTO
- ✓ How can the KBBC help with the Long Range Transportation Plan? (Jason)
  - a. Does the KBBC know what the "STIP" is?
  - b. Does the KBBC know what a "TIP" is
  - c. How can the KBBC help with community, city and county wide bike master plans?
- ✓ Update on KAR/KRS about the 3 foot rule. (Jason)
  - a. [http://www.youtube.com/watch?feature=player\\_embedded&v=iXC2UFRJ5Y4](http://www.youtube.com/watch?feature=player_embedded&v=iXC2UFRJ5Y4)
- ✓ Start the planning for the October KBBC Conference. This year the event will be held in South-eastern KY. Possibly the Jenny Wiley State Resort Park. (Bill)
  - a. Dawkins Line
  - b. Economic impact for this region as it relates to cycling (on and off road).
  - c. Political / local stake holder to invite
  - d. Open weekends (no home UK football games) are 5<sup>th</sup> and 24<sup>th</sup>. Other options?

#### Notes from meeting on 7-9-2013:

- Bill reviewed the notes from the previous meeting. Bill also reflected on the Horsey Hundred road riding event that took place in May. Bill Asked Randy Thomas to recap the event for everyone.
- Randy Thomas reflected on the 2013 Horsey Hundred. Over 1,800 official bike riders attended this year. The entire staff was / is volunteer based. This event raised more than \$150,000 in 3 days. This was the 36<sup>th</sup> year for this event and the 24<sup>th</sup> year the event was based out of Georgetown College. Bill commented on the large economic impact an event like this makes in a small town like Georgetown.
- Katie read through the treasurer's report. The KBBC currently has \$23,168.75 in the bank account. All of the 2012 Paula Nye Grant checks have cleared. There is a planned audit of these funds and accounting later this year and the 2013 Share the Road funds will be deposited in September. Katie reminded everyone to pay that extra amount when you renew your tags if you already have a STR license plate.
- The election for the chairperson was held. Helen nominated Bill Gorton to serve another term. Randy seconded the nomination. All commissioners in attendance voted in favor of Bill Gorton serving for an additional term as chairperson.
- The KBBC reviewed the motion to reallocate Paula Nye Grant funds for the Fayette County School's bicycle safety program. This program wants to purchase a trailer to carry the bicycles to different schools around the county and also merge their program with the Central KY

YMCA's bicycle and pedestrian safety program. Helen recommended allowing the reallocation of funds and Randy seconded that recommendation. All other commissioners voted in favor.

- The Buffalo Trace ADD bicycle and pedestrian safety program requested a reallocation of funds to purchase a trailer for their program. The need for the trailer arises from the lack of storage space available for the bikes they currently own. They also want to have a mobile training facility for the bicycle safety training classes. Katie mentioned a concern for these bicycle and pedestrian programs/organizations using the Paula Nye Grant funds for the purchase of equipment instead of direct safety activities. Bill mentioned that these purchases were for materials and that the labor was being provided by the ADD office. Jason made the motion to approve the reallocation of funds and Randy seconded the motion. All other commissioners in attendance voted in favor.
- Bill asked if there was a Share the Road display that could be taken to road ride events in the future. Randy said that the Bluegrass Cycling Club would promote this at future events. Randy also expressed interest in having a one-page short description how the Share the Road license plate program works. "It would be great to know how the funds generated are used"; said Randy. He previously didn't know that the money generated from the sales of plates funded education programs for cycling and pedestrian activities around the state. Lynn stated that a link and information could be added on the Bike-Walk.ky.gov web site to better promote the Share the Road plate. Lynn also stated that we could list the counties and organizations that have received funds in the past. Helen asked if the KBBC Facebook page could also have that same information added.
- Jason recommended that updating the Paula Nye Grant brochure and the criteria form would be a good idea. Jason mentioned that this needs to be done soon because organizations would soon be completing the 2013 applications. Katie mentioned that the applications are due by October 1<sup>st</sup>. Randy recommended adding a mention about the previous grant amounts. Randy said, "we could add something like: 'previous funding amounts ranged from \$2,500-\$10,000'". Randy also agreed on revising/updating the criteria to include program goal achievements and or performance measures evaluations. Jason agreed with these updates. Troy and Lynn agreed and will provide updated materials as samples for the KBBC to approve. Katie agreed to use her previous Paula Nye Grant brochure as a template to use while updating these items. Bill agreed that these are all good points. Michael West (KBBC appointed attorney) recommended send these updates and changes to all KBBC commissioners as a draft for their review.
- Bill recommended that all of the KBBC members be added as administrators for the KBBC Facebook page. Jason agreed to be in charge of this task.
- Randy agreed to help Troy develop an updated Share the Road brochure. We will be using the previous brochure that was created by Katie as a template.
- Troy agreed to update the KBBC as to new options for connecting to the video conferences. Lynn and Troy stated that the video links had recently been updated and would allow for additional connection choices via I-phone or I-pad applications (Face time). Troy and Lynn also stated that the open meeting rules still needed to be followed and the KYTC locations would still be open to the public.
- Bill gave a brief historical review of past KBBC yearly conferences. This year the KBBC recommended the conference be held in eastern KY, specifically to take place in the Jenny Wiley State Park. The park is a short distance from the newly opened Dawkins Line Rail Trail system. The conference will promote this new trail system and conduct an onsite visit and ride. Jason recommended having a workshop during this year's KBBC conference. The topics would include:
  1. United States Bike Route (USBR) information. How to develop, review and have routes approved.

2. Review of the recommendations made by the League of American Bicyclists (LAB) to Kentucky. These recommendations were made along with the LAB's 2013 Bicycle Friendly States Rankings.
  3. Helen expressed interest in having local advocates talk about the Dawkins Line Trail system. Bill commented that knowing the story behind the "how and why" of the trail would be a nice presentation. Bill asked if Helen could contact Elaine Wilson from Adventure Tourism about a presentation on the Dawkins Line Rail Trail. Troy and Lynn also recommended contacting the State Parks department; as this is now a linier state park. Bill thought that contacting the Parks Department was a great idea.
- Bill and Jason commented that the previous format of these conferences may need to be updated. The previous conferences were held on Fridays and Saturdays. Fridays from 9am-5pm were for presentations, awards, and open discussions, and Saturday the KBBC held a business meeting and reviewed the current Paula Nye Grant applications. Jason recommended adding Thursday afternoon to this schedule; all other commissioners were in favor. Bill noted that all of the attendees had arrived Thursday afternoon for previous conferences. Bill recommended moving the social gathering to Thursday evening. Jason and Katie recommended keeping the social gathering simple. Jason recalled that last year's social gathering took several weeks to prepare, created a considerable expense, and was a lot of work for one or two people. Bill recommended having recognition awards again at this year's conference. He asked each commissioner to recommend at least one person or group for these awards.
  - Helen made the motion to adjourn the meeting and Katie seconded the motion. Bill called the meeting to a close.